

BELLVILLE INDEPENDENT SCHOOL DISTRICT

518 S. MATHEWS STREET. BELLVILLE. TX. 77418. (979) 865-3133. WWW.BELLVILLEISD.ORG

JOB DESCRIPTION

High School English Teacher | Instructional Coach - Grades 9-12

REPORTS TO: Campus Principal

LOCATION: Bellville High School

The role of the High School English Teacher in Bellville ISD is to foster the interest, creativity, and capability of our students in order to fully develop each student's successful pursuit of academic and career aspirations. Teachers in BISD are charged with leading efforts to ensure our students have opportunities to explore and gain expertise in areas aligned with their strengths and interests so that each individual becomes what one has the potential to be. This includes engaging students' hearts and minds, giving accountable ownership of purposeful work, and providing timely and meaningful feedback. The Instructional Coach partners directly with teachers and leaders as a content instructional specialist on the development and delivery of high-quality instruction to increase student outcomes. This leadership position serves as a collaborator and liaison between campus and district staff to implement district instructional initiatives, provide job-embedded professional development, and accomplish specific district and campus goals. Additionally, in BISD, all stakeholders are considered learners and are expected to continue to learn, grow, and strive to positively contribute to the world around them.

APPLICATION PROCESS & TIMELINE:

Apply by completing the application at www.bellvilleisd.org **and** by sending a resume and letter of interest to James Dristas, Campus Principal, at jdristas@bellvillebrahmas.org

Applications will be accepted and reviewed until the position is filled.

QUALIFICATIONS:

- Bachelor's degree from accredited university
- Valid Texas teaching certificate
- Knowledge of subjects assigned
- General knowledge of curriculum and instruction
- Ability to instruct students and manage their behavior
- Strong communications, public relations, and interpersonal skills

MAJOR RESPONSIBILITIES AND DUTIES:

Instructional Strategies

- Develop and implement lesson plans that fulfill the requirements of the district's curriculum program and show written evidence of preparation as required. Prepare lessons that reflect accommodations in response to individual student needs.

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- Plan and use appropriate instructional and learning strategies, activities, materials, equipment, and technology that reflect understanding of the learning styles and needs of student's assigned and present subject matter according to guidelines established by Texas Education Agency, board policies, and administrative regulations.
- Conduct assessment of student learning styles and use results to plan instructional activities.
- Work cooperatively with special education teachers to modify curricula as needed for special education students according to guidelines established in Individual Education Plans (IEP).
- Work with other members of staff to determine instructional goals, objectives, and methods according to District requirements.
- Plan and assign work to instructional aide(s) and volunteer(s) and oversee completion.
- Develop relationships with adults that lead to positive change in instructional best practices and student outcomes.
- Support teachers in implementing the district curriculum/unit plans with fidelity and models how to use the district curriculum/unit plans to plan instruction and assessment for all learners.
- Consult with teachers on understanding state standards for proficiency appropriate grade levels and content areas and the vertical alignment of curriculum.
- Teach, model and facilitate research based best practices within the campus' instructional program.
- Observe classroom instruction and provide timely, specific feedback.

Student Growth and Development

- Help students analyze and improve study methods and habits.
- Conduct ongoing assessment of student achievement through formal and informal testing.
- Assume responsibility for extracurricular activities as assigned. Sponsor outside activities approved by the campus principal.
- Be a positive role model for students; support the mission of the school district.

Management and Organization

- Create classroom environments conducive to learning and appropriate for the physical, social, and emotional development of students.
- Manage student behavior in accordance with Student Code of Conduct and student handbook.
- Take all necessary and reasonable precautions to protect students, equipment, materials, and facilities.
- Assist in selecting books, equipment, and other instructional materials.
- Compile, maintain, and file all reports, records, and other documents required.

Communication

- Establish and maintain a professional relationship and open communication with parents, students, colleagues, and community members.

Professional Growth and Development

- Participate in staff development activities to improve job-related skills.
- Comply with state, district, and school regulations and policies for classroom teachers.
- Attend and participate in faculty meetings and serve on staff committees as required.

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Supervisory Responsibilities:

- Direct the work of assigned instructional aide(s).

Mental Demands/Physical Demands/Environmental Factors:

- Tools/Equipment Used: Personal computer and peripherals; standard instructional equipment; safe use and maintenance of construction trade tools.
- Posture: Prolonged standing; frequent kneeling/squatting, bending/stooping, pushing/pulling, and twisting Motion; Frequent walking; repetitive hand motions; occasional reaching;
- Lifting: Regular light lifting and carrying (less than 15 pounds); may lift and move text books and classroom equipment
- Environment: Work inside, may work outside; regular exposure to noise
- Mental Demands: Maintain emotional control under stress; work prolonged or irregular hours

NUMBER OF DAYS WORKED: 187 Days

COMPENSATION SCALE & WAGE STATUS: BISD Teacher Hiring Range/Professional-Exempt +

Stipend (\$2,000)

DATE TO ASSUME DUTIES: August 1, 2024

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